

Street & Utility Worker

Town of Clear Lake - Fremont, IN

\$15.40/hour

The Town of Clear Lake is seeking qualified applicants for a full-time Street and Utility Worker position with an emphasis on force main and grinder pump sewer systems. This hourly (non-exempt) position works under the direct supervision of the Street & Utility Superintendent. The Street & Utility worker provides maintenance services to Street, Sewer, Building, and Utility areas of the Town of Clear Lake, Indiana

Qualified applicants must complete a Town of Clear Lake employment application. Applicants must provide a cover letter, resume, and a listing of three references to str.utl.position@townofclearlake.org or mail to the following address:

Town of Clear Lake
Attn: Street & Utility Worker Position
111 Gecowets
Fremont, IN 46737

MAJOR DUTIES AND RESPONSIBILITIES

- Perform a variety of maintenance duties as assigned.
- Maintain tools, equipment, buildings, and vehicles as assigned.
- Assist in clearing town roadways, leaf collection services and sewer related assignments.
- Deal courteously and tactfully with the public in response to inquiries and complaints.
- Makes periodic inspections of Street and Sewer systems and equipment as delegated by Supervisor.
- Maintains work hour log and submits to Superintendent for approval to coincide with bi-weekly payroll requirements by Clerk Treasurer.
- Provide "on call" backup for the Superintendent as requested by the Superintendent or as requested by the Town Council President especially in the event of an emergency.

QUALIFICATIONS FOR THE JOB

- *Education:* HS diploma or GED required;

Two year Associate degree in a related technical field would be optimal. Coursework or job training in equipment operation;

- Must be at least 18 years of age.

- *Experience:* 2 years prior experience in related field such as sanitary sewer, streets and heavy equipment.
- Must reside within a 30 minute commuting radius of the Town. Must be available to work some overtime and some weekends.
- Ability to understand and follow verbal and written instructions
- Work cooperatively and effectively with others.
- Possess excellent customer service skills.
- Skill to operate tools, equipment, and vehicles safely and efficiently.
- Ability to lift up to 50 lbs. Occasional exertion in excess of 100 pounds of force. And less force frequently to move objects. Physical activity may include climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pulling, pushing, lifting, grasping, hearing and repetitive motions.
- Exposure to indoor and outdoor environmental conditions including extreme heat and cold, vibration and noise. Subject to job hazards including fumes, odors, and gases. Exposure to moving mechanical parts.
- Willingness to wear a respirator and other Personal Protect equipment depending on the task.
- Willingness to learn
- Must pass a drug screen
- Must pass a background check
- Valid Indiana driver's license and safe driving record required.

- *Other:* Full Time; Non-Exempt Position;

Benefits include:

- *Medical Insurance Stipend provided*
- *PERF (Indiana Personnel Retirement Fund)*
- Uniforms

The Town of Clear Lake, Indiana is an EQUAL OPPORTUNITY EMPLOYER