

**Town Of Bargersville  
Laborer**

**Job Description**

**Job Title:** Laborer  
**Department:** Water Distribution  
**Reports To:** Water Distribution Supervisor  
**FLSA Status:** Non-exempt  
**Prepared By:**  
**Prepared Date:**  
**Approved By:**  
**Approved Date:**

**SUMMARY**

As a laborer of the water department, this representative must have the knowledge, skills and abilities to operate various pieces of equipment for the job duties listed below.

**ESSENTIAL DUTIES, RESPONSIBILITIES and QUALIFICATIONS** include the following:

- Possess a Class A CDL driver's license for the State of Indiana.
- Install and repair water meters, identify and repair water mains, flush and repair hydrants, assist with backflow prevention, complete line locates, maintenance, repairs, cleaning and yard restoration.
- Be available to report for work for after hour emergencies and be included on the on-call rotation at a minimum of one (1) week a month.
- Perform manual labor using various tools and heavy machinery.
- Drive, transport and operate heavy machinery such as a backhoe, vactor truck and dump truck.
- Periodically performs various preventative maintenance functions, including cleaning equipment and shop area, checking fluids on equipment, ensuring proper fluid levels, greasing equipment and recording in logs as required. Maintains cleanliness of shop and grounds is required.
- Occasionally assists with flagging/ traffic control as needed.
- Assist other utility departments as required.
- Other duties and responsibilities the Utilities Administrator or Town Council designate from time to time.

**SUPERVISORY RESPONSIBILITIES**

No Supervisory Responsibilities at this time.

**EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED) required.