

City of Valparaiso Director of Community Engagement

Job Description

The Director of Community Engagement is a newly formed senior leadership team position that reports to the City Administrator. The primary responsibilities of this position are to (1) Support city efforts to cultivate safe and vibrant neighborhoods through citizen engagement, (2) Develop strategies for attracting diverse and underrepresented talent into city job pools, (3) Strengthen Valparaiso's brand as a vibrant and welcoming city, (4) Promote city efforts to develop and empower emerging community leaders with a special focus on underrepresented groups, and (5) Assist city leadership team with conflict avoidance and resolution.

Job Skills

- Excellent written and oral communication skills
- The ability to work effectively as part of a thirteen-member city leadership team
- Strong bridge building and relational skills in order to forge partnerships and resolve conflicts
- Demonstrated competency in working with and across diverse communities (racial, ethnic, cultural, religious, etc.). Ability to understand the distinctive experiences of particular groups, while also strengthening trust and understanding between them.
- Creativity and solution oriented thinking.

Job Requirements

Bachelor's degree in city planning, non-profit operation, public policy, social work, or analogous field required. Masters preferred but not required. Experience in working with local government preferred.