

**NOTICE OF EMPLOYMENT OPPORTUNITY  
COUNTY ATTORNEY FOR GREENE COUNTY, INDIANA**

The Board of Commissioners of Greene County, Indiana, is seeking to hire a full-time attorney to serve as Assistant County Attorney for Greene County, Indiana, with the intention for the position to become the sole County Attorney responsible for providing legal counsel to Greene County personnel and officials concerning the functions of Greene County Government.

Qualifications:

- Must be licensed to practice law in Indiana, and be in good standing
- Have a minimum of Three (3) years of experience in the practice of law, preferably in the area of municipal law
- Familiarity with the operations of county governmental offices
- Ability to effectively communicate orally and in writing with County departments and the public, including being sensitive to professional ethics, gender, cultural diversities and disabilities.
- Ability to work alone with minimum supervision and with others in a team environment.
- Ability to work on several tasks at the same time and work rapidly for long periods, occasionally under time pressure.

Applications:

Interested persons may obtain a detailed job description by contacting the Greene County Auditor at: Greene County Courthouse, 1 E. Main Street, Bloomfield, IN 47424; (812) 384-2008; or via email at: [Matthew.Baker@co.greene.in.us](mailto:Matthew.Baker@co.greene.in.us). Resumes must be received by the Auditor no later than **4:00 p.m. on Friday, June 15, 2018**. Following the receipt and review of resumes submitted, the Board of Commissioners will schedule interviews with prospective candidates and intend to make a hiring decision by August 1, 2018..

Starting Date and Salary

A starting date of September 1, 2018 is planned. The actual date is negotiable, but candidates must be available to begin employment no later than January 1, 2019. The salary range is from \$70,000 to \$110,000 (plus county benefit package), depending upon the qualifications and experience of the applicant.

**GREENE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.**