

### **City Administrator - City of Washington, IL (pop. approx. 16,000)**

Established in 1825, the City of Washington is a home rule community located in central Illinois just eight miles east of Peoria, the "River City" of Illinois, and 35 miles west of Bloomington/Normal. The Mayor-Council with City Administrator form of government has been in place since 1972. The City is governed by a nine-member Board of Aldermen comprised of the Mayor and eight Council members. The City Administrator serves as the chief administrative officer and provides general leadership, direction, guidance and management of the City Departments, as well as working closely with Advisory Boards and Standing Committees appointed by the Council. The City is a full-service agency and provides Public Safety (Police), Public Works (streets, water, and wastewater), Planning and Development, and Administrative Support services. The City Administrator must have exceptional leadership skills and a collaborative, team-oriented management style. Must be a visionary who can help guide the City through growth-related issues while remaining apolitical. The City Administrator must be trustworthy, approachable, accessible, and responsive to citizens, stakeholders, elected officials, and staff, as well as being involved with community activities and civic engagements. Requirements include a Bachelor's degree in Public or Business Administration or a closely related field; a Master's degree is preferred. Candidates should have at least five (5) years of progressively responsible executive management level experience, preferably in public/municipal administration as a city administrator manager or in a deputy/assistant city manager capacity. Experience in strategic planning, performance measurements, budgeting, human resources, community engagement, and economic development is sought.