

JOB OPENING

City of Auburn

WPC Laboratory Technician

Water Pollution Control Department

The City of Auburn Water Pollution Control Department is seeking a hard-working, self-motivated individual to join our team as a full time Laboratory Technician. This position primarily assists with collection and analysis of wastewater samples to ensure environmental compliance with regulations, using standard methods and technology. The ideal candidate should have a strong work ethic, excellent problem solving skills, ability to perform moderately complex mathematical equations, be motivated to serve others, and enjoy working in a fast-paced environment.

Essential Duties/Skills/Responsibilities/Qualifications

- Collects and prepares samples for analysis, using approved methods and technology and complying with the department quality control program and chemical hygiene plan.
- Sets up and operates moderately complex analytical equipment, ensures that equipment is properly calibrated, and performs periodic equipment maintenance.
- Chemically analyzes plant and industrial wastewater and provides reports of analyses to management.
- Prepares chemical reagents.
- Performs routine general chemistry and microbiological analyses, including-pH, BOD, solids, dissolved oxygen, ammonia, phosphorus, and chlorine residual.
- Ensures that glassware, lab, and benches are clean.
- Ensures that samples are prepared for analysis at contract lab(s).
- Maintains reliable and accurate chain-of-custody documents for all sample materials charged to laboratory operations.
- Assures complete and legible records of all functions within operations of the lab division.
- Assists in maintaining inventories of required lab materials.
- Must learn and follow the procedure for setting up and maintaining samplers.
- Enters laboratory records into computer system, providing department management with reliable and accurate information.
- Provides input to WPC Industrial Pretreatment Monitoring Programs and NPDES Permit compliance activity, as required and must fully understand their intent for the City of Auburn.
- Follows all City of Auburn policies and procedures in addition to all local, state, and federal standards, regulations, and safety rules.
- May be required to complete certification(s) and/or additional training courses.
- Must minimally possess a High School diploma or equivalent.
- Possess a valid Driver's License with acceptable driving record.
- Requires working in and around chemicals and other unpleasant odors, gases and fumes.

Benefits

- Vacation pay, holiday pay, sick and personal leave pay, health insurance, life insurance, flexible spending accounts, and City paid PERF annuity and pension retirement.
- \$11 - \$18 / hour depending upon experience.

Interested candidates can apply in person at City Hall at 210 E Ninth St., Auburn, IN 46706; or through our website www.ci.auburn.in.us/careers, resumes, cover letters and applications should be emailed to humanresources@ci.auburn.in.us.

Application Deadline: July 15, 2019

EOE / Drug Free Workplace / E-Verify