

**Town Of Bargersville
Laborer**

Job Description

Job Title: Laborer
Department: Water Distribution
Reports To: Water Distribution Supervisor/ Foreman
FLSA Status: Non-exempt
Prepared By:
Prepared Date:
Approved By:
Approved Date:

SUMMARY

As a laborer of the water distribution department, this representative must have the knowledge, skills and abilities to operate various pieces of needed equipment for the job duties listed below.

ESSENTIAL DUTIES, RESPONSIBILITIES and QUALIFICATIONS include the following:

- Possess or the ability to possess and maintain a Class A CDL driver's license for the State of Indiana within (1) year after the 90 day orientation period.
- Install and repair water meters, identify and repair water mains, flush and repair hydrants, assist with backflow prevention, complete line locates, maintenance, repairs, cleaning and yard restoration.
- Be available to report for work for after hour emergencies and be included on the on-call rotation at a minimum of one (1) week a month.
- Perform manual labor using various tools and heavy machinery.
- Drive, transport and operate heavy machinery such as a backhoe, vector truck and dump truck.
- Periodically performs various preventative maintenance functions, including cleaning equipment and shop area, checking fluids on equipment, ensuring proper fluid levels, greasing equipment and recording in logs as required. Maintains cleanliness of shop and grounds is required.
- Occasionally assists with flagging/ traffic control as needed.
- Assist other utility departments as required.
- Other duties and responsibilities the Utilities Administrator or Town Council designate from time to time.

SUPERVISORY RESPONSIBILITIES

No Supervisory Responsibilities at this time.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED) required.