

EXECUTIVE ORDER NO. 2020-1

**AN EXECUTIVE ORDER OF THE PRESIDENT
OF THE PLAINFIELD TOWN COUNCIL
DECLARING A LOCAL EMERGENCY AND
DIRECTING NON-ESSENTIAL TOWN EMPLOYEES
TO GO ON PAID LEAVE
TO LIMIT THE SPREAD OF COVID-19**

WHEREAS, the President of the Town Council is the Town Executive and as such has been vested with certain authority to take certain actions on his own authority to protect the public safety, health and welfare of the Town, its people the public, its properties and all other assets; and

WHEREAS, an emergency is defined to include epidemics and pandemic; and

WHEREAS, the World Health Organization declared COVID-19 a global pandemic; and

WHEREAS, the Indiana State Department of Health confirmed community transmission of COVID-19 in Indiana and the first deaths related to COVID-19; and

WHEREAS, the President of the United States took Executive Action to declare a National Emergency and the Governor of the State of Indiana took Executive Action to declare a State of Emergency in relation to the COVID-19 pandemic, and

WHEREAS, when the Town Council President declares an Emergency, the President may take the following actions:

- 1) Prohibit the use and/or occupancy of any or all public facilities and/or public properties owned or operated by the Town or a portion thereof;
- 2) Restrict the use or occupancy of any or all public facilities and/or properties owned or operated by the Town or a portion thereof; and
- 3) Order any other reasonable rules regarding the Town's employees, its assets and the public needed for the protection of such persons and assets.

NOW, THEREFORE, IT IS ORDERED that a local State of Emergency is declared for the Town of Plainfield to coordinate the Town's response and protective actions to address the concerns of the spread of the novel coronavirus (COVID-19) to provide for the health, safety, and welfare of residents and Town employees; and

IT IS FURTHER ORDERED that the Town Manager and staff, direct the following actions:

- 1) Closure of all Town buildings and facilities to the public.
- 2) All rental facilities will be closed and events cancelled and, while the parks remain open to the public, the public will be discouraged from engaging in any group gatherings.
- 3) In accordance with the Town's Emergency Management Plan and State emergency management standards, the Fire Chief is directed to consider

activation of the local Emergency Operations Center for on-going communications and coordination during this event.

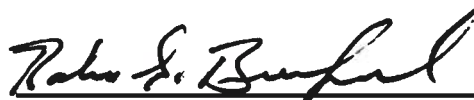
- 4) All non-essential Town employees, including those employees who are at high-risk due to the spread of the coronavirus (over 60 and/or related health condition), will be directed to stay home and will be placed on on-call status for two weeks.
- 5) In accordance with the Town's policy for emergency work interruption and in order to mitigate the financial impact on employees sent home, full-time employees will be granted additional Paid Time Off equivalent to the leave period and part-time employees will be paid equivalent to their scheduled hours for the next two weeks. Essential employees will be paid at 1.5 times the regular hourly rate for hours worked.

IT IS FURTHER ORDERED that this order and the actions derived therefrom will remain in force until the earlier of the following:

- 1) The order or actions are modified or cancelled by the President; or
- 2) The Plainfield Town Council, in a Special Meeting or a Regular Scheduled Meeting, cancels the actions taken by the President, modifies the actions taken by the President; or passes new emergency actions that replace and supersede the actions of the President.

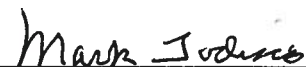


IN TESTIMONY WHEREOF, I, Robin G. Brandgard, have hereunto set my hand and caused to be affixed the Seal of the Town of Plainfield, Indiana, on this 17th day of March, 2020.



Robin G. Brandgard, President

ATTEST:



Mark Todisco
Clerk Treasurer