

The Town of Whiteland is seeking a well-qualified candidate for its Town Manager position.

The ideal candidate for the position of Town Manager will have experience helping a community grow and develop; translate the Town vision and goals into action plans; as well as the ability to research, evaluate, and recommend actions to the Town Council; a well-rounded background with an understanding of municipal government operations covering many of the following areas: supervisory management, infrastructure maintenance and development, financial management and budgeting, general knowledge of planning and land development, as well as creating collaborative initiatives with the State and County to promote economic development and plan for capital improvement projects. Superior communication and leadership skills must be accompanied by a successful employment history that highlights excellent customer service and a proven ability to work with residents, Council, employees, and the local business community.

As the administrative head of the Town servicing at the pleasure of the Town Council, the Town Manager oversees all administrative functions; supervises around 25 full time equivalent employees; oversees an annual budget of approximately \$5.5 million; develops and recommends the annual operating budgets; and implements the Council's policies and decisions. The Town provides residents with an array of municipal services including planning, permitting, zoning, public works, utility services (water/sewer/storm water/fire hydrant/trash), and emergency management functions.

The Town Council would value the following qualities and abilities: strong financial management and budgeting skills; management of capital improvement; organizational skills; being proactive, productive and results-oriented; focused and intent on follow-through; have the ability to work on a wide variety of projects and issues at the same time; effectively collaborate and work with Town's Elected Officials; be able to think strategically and innovatively; a high value on transparent government to Town residents; and the ability to facilitate open discussions with partners and the community.

Five to ten years working in local government management, preferably in an advanced executive management position. An associate or bachelor's degree is preferred in public administration or related field but experience is acceptable in lieu of degree. Prior Town Manager or similar experience is required with salary based on experience and qualifications. Salary range is \$60,000-\$80,000 with an excellent benefits package. Residency within the Town is encouraged, but not required, though the selected candidate must reside within a twenty-five mile radius of Town limits within 18 months of appointment.

Interested parties should apply by sending resume & references to
TOWNCOUNCIL1@WHITELANDIN.US