Director of Public Services
Chandler Utilities
101 Constitution Ct.
Chandler, IN 47601

Chandler Utilities operates water and wastewater utilities in and around the Town of Chandler, including parts of Boon, Campbell, and Ohio Townships. Chandler Utilities is maintained and operated by qualified employees under the direct supervision of the Director of Public Services, with oversight by the Chandler Town Council.

Responsibilities:
- Plans, organizes and directs the activities of the Public Works Department which includes water, wastewater, streets, fleet maintenance and city buildings. Assists in the short and long range planning of these areas.
- Reviews submitted plans and projects. Maintains essential records and documentation.
- Serves as a member of the Town's management team and provides input as needed. Attends all Town Council meetings and any other meetings as needed.
- Specialized knowledge of the materials, methods and techniques used in the construction and maintenance of streets, water, wastewater and other related operations and facilities.
- Thorough knowledge of and the ability to apply established standards and work methods to complete work activities.
- Thorough knowledge of the modern principles and practices of Public Works administration, organization and operations. Ability to plan, delegate, and supervise Public Works employees in a manner conducive to full performance and high moral. Working knowledge of Department policies, procedures, standards and the ability to support them.
- Ability to estimate time, materials and equipment needed for projects and the ability to read and interpret plans and specifications.
- Ability to communicate effectively, both in writing and verbally, in order to work with general public, contractors and other department personnel.
- Minimum 15 years Utility Management.
- Salary range $75,000 - $85,000
- Benefits: Health, dental, vision, life insurance, paid time off, retirement plan

Qualified applicants should send resume to gwalker@townofchandler.org