

The Town of Speedway and the Speedway Redevelopment Commission seek an energetic and qualified candidate to fill the role of Economic Development Director. The position reports to the Speedway Redevelopment Commission and guides their efforts in the management of the Town's TIF Districts, oversight of ongoing economic development deals for compliance and the redevelopment of property. The position also works closely with the Town Manager managing the Town's development process, including planning and zoning and various other functions including internal project management and event coordination.

The position requires a Bachelor's Degree from an accredited university as well as 5-10 years of progressive experience in economic development, business attraction and expansion, TIF administration, financial oversight and negotiations. A Certified Economic Developer (CEcD) certification from the International Economic Development Council is preferred.

The successful candidate for the position will have the following qualities:

A proactive, self starter who takes direction but also develop a strategic plan and assist the SRC and Town in accomplishing those initiatives

Strong financial management skills and an understanding of the allowable uses of TIF Funds

A strong communicator able to sell the vision for the community and report on details of ongoing projects, negotiations and developments

Ability to build strong relationships with the local business community and develop strong ties to developers, prospective businesses and State agencies

A working understanding of Town codes and ordinances to help to improve the development process

A working knowledge of real estate law and in-depth knowledge of easements, right of way and the acquisition of property

Flexibility to assist the Town team with any ongoing special projects, event planning and execution or other duties as assigned.

To be considered, please submit the following information to the Town of Speedway HR Manager, Nikki Parker at nparker@speedwayin.gov:

1. Resume
2. Cover Letter, including the following information:
 - a. Experience in Economic Development
 - b. Certifications, licenses, etc.
 - c. Key accomplishments in Economic Development

Salary: \$95,000 - \$110,000 based on experience and qualifications

Application Deadline: Monday, January 15, 2024