



Redevelopment Manager – Economic Development

About Us:

Westfield is Indiana's fastest-growing city and the country's sixth-fastest-growing city. Westfield is home to over 50,000 residents in Hamilton County, situated north of Indianapolis. The city is known for its 400-acre Grand Park Sports Campus, connectivity to US-31 and State Road 32, and nationally recognized public schools. At the City of Westfield, we believe in positively impacting our community through our commitment to public service. We are dedicated to creating a diverse and inclusive workplace where everyone is valued and respected. We offer competitive compensation and benefits to support our employees' well-being and professional growth.

The Role:

The Redevelopment Manager is a pivotal role in our Economic Development team, responsible for assisting the Director of Economic Development in planning, implementing, and strategically positioning economic development and redevelopment initiatives. This role ensures the economic growth of the City of Westfield through best practices in public-private partnerships, budgeting, forecasting, and debt management. Key responsibilities include:

- Manage finances of the Redevelopment Commission and Economic Development Department, including budgets, forecasting, and debt management.
- Analyze TIF receipts and facilitate the collection of PIATT and PILOT from developers.
- Advise on bond payments, allocation of TIF to reserves, and accurate accounting of developer bond payments.
- Collaborate on allocation area strategy and management, including timing of allocation area creations and amendments.
- Lead land acquisition activities for redevelopment projects, including financial feasibility assessments, cost-benefit analysis, and coordination with outside counsel.
- Communicate between various city entities to achieve financial goals.
- Prepare and manage budgets for redevelopment projects and lead contract management activities for capital projects.
- Review and manage deliverables for Westfield Redevelopment Commission and associated commissions.
- Track economic development data in CRM systems like Microsoft Dynamics.

Qualifications:

- Bachelor's degree in Public Administration, Economics, Real Estate Development, Finance, or a related field with significant experience in redevelopment finance and economic development.
- Advanced knowledge of economic development strategies, planning techniques, and business principles.
- Expertise in developing and implementing economic development programs, Tax Abatements, TIF, and Development Agreements.
- Strong financial management skills, including budgeting, debt management, and financial feasibility analysis.
- Proficiency in Microsoft Office programs and CRM software.
- Excellent written and oral communication skills.
- Ability to maintain confidentiality, work independently, and lead teams.
- Willingness to work extra hours to meet economic development goals.
- Valid Indiana Driver's License and the willingness to obtain relevant certifications.

Why Choose Us?

In addition to positively impacting our community, you will enjoy a competitive benefits package and professional growth opportunities. Our Redevelopment Manager offers a starting salary of \$100,000 and is commensurate with experience.

How to Apply:

If you are passionate about public service and have the expertise to drive economic growth and redevelopment in the City of Westfield, we would love to hear from you! Please submit your resume to hr@westfield.in.gov.