



THE TOWN OF CEDAR LAKE PARK BOARD IS ACCEPTING APPLICATIONS FOR A PARKS & RECREATION SUPERINTENDENT

- Posted:** July 1, 2026
- Deadline:** Until Filled
- Job Function:** Full-Time Parks & Recreation Superintendent
- Job Location:** Cedar Lake Parks Department; 7408 Constitution Avenue,
Cedar Lake, IN 46303
- Compensation:** This position has a maximum bi-weekly salary of \$3,076.92. The rate for this position will be commensurate with education and experience. A comprehensive benefit package that includes health insurance with medical, dental and vision coverage, life insurance, and participation in the Indiana Public Retirement System as well as paid time off and vacation. The Town of Cedar Lake has an employee assistance program through Franciscan Health.

Job Summary:

The Parks & Recreation Superintendent provides leadership, direction, and administrative oversight to the Parks and Recreation Department and its employees. The Superintendent is responsible for the development, maintenance, and operation of the town park system grounds and structures, preservation of open spaces and scenic environments, and the provision of activities and services to citizens of all ages. Work involves significant community engagement and public involvement with the Town Park Board, Elected Officials, appointed officials, and citizens. Serving as a member of the Town's senior management team, the Superintendent collaborates with the Town Manager and other department heads as well as local organizations to promote park and recreation events and initiatives.

Desired Minimum Qualifications:

1. High school diploma or GED
2. Bachelor's degree in parks, recreation and leisure services, or related field
3. Four to six years of related experience and/or training in parks and recreation programs; or equivalent combination of education and experience

Preferred Qualifications:

1. Professional certification through the National Recreation and Park Association, Certified Parks and Recreation Professional (CPRP) or Certified Parks and Recreation Executive (CPRE)
2. Member of the Indiana Parks and Recreation Association or the ability to become one

Applicants will be required to provide proof of a valid driver's license, take a pre-employment drug screening, and pass a background check. Applications can be submitted online at <https://cedarlakein.gov/submit-an-application-for-employment/> or application and resume submitted to jobs@cedarlakein.gov or dropped off at Cedar Lake Town Hall during normal business hours.