



2026 ILMCT INSTITUTE & ACADEMY VIRTUAL SERIES

OCTOBER 20-22, 2026

The 2026 ILMCT Institute & Academy Virtual Series is back! Like last year, the meetings will take place over three dates: October 20, October 21 and October 22. October 20 and 22 are ILMCT Education Days and will include presentations covering investment strategies, how to navigate FEMA, and much more. October 21 is a called meeting by the State Board of Accounts (SBOA). The SBOA Meeting will include a welcome followed by presentations from the agency or their designees.

OCTOBER 20 (I&A EDUCATION)	
All times noted are Eastern.	
9:00 a.m. – 9:15 a.m.	Welcome & Remarks
9:15 a.m. – 10:15 a.m.	CMC AND MMC WORKSHOP*: Effective Meetings Through Parliamentary Procedures Effective meetings require more than following parliamentary procedure, they require preparation, structure and clear communication. This session will provide Indiana municipal officials with practical guidance for managing meetings, developing effective agendas and keeping business moving forward. Participants will review parliamentary procedures and learn how to use them to facilitate discussion, make decisions and maintain order without unnecessarily slowing down the meeting.
10:30 a.m. – 11:30 a.m.	CMC AND MMC WORKSHOP*: FEMA, Funding and Finances Natural disasters can create significant financial challenges for Indiana municipalities, making it important to understand how disaster assistance and reimbursement work. This session will provide an overview of FEMA assistance, Indiana's State Disaster Relief Fund and other resources available following a qualifying disaster. Participants will learn about damage assessments, documentation, eligible expenses and the reimbursement process. The workshop will also address how municipalities should track and account for disaster-related expenditures and funds once assistance is received.
12:00 p.m. – 1:00 p.m.	CMC AND MMC WORKSHOP*: Where Does the Money Come From? Indiana municipalities receive revenue from a variety of state and local sources, but not all revenues are created equal. This session will break down common municipal revenue sources, including MVH, LRS, financial institution tax, CVET, vehicle excise tax, food and beverage tax and other major revenue streams. Participants will receive a detailed explanation of each revenue source, how the funds are distributed and what restrictions may apply to their use. The workshop will also highlight recent and upcoming changes that may affect municipal revenues, including changes to vehicle excise tax distributions.
1:15 p.m. – 2:15 p.m.	CMC WORKSHOP: Smart Investing for Indiana Municipalities Municipal officials are responsible for managing public funds carefully, but understanding the investment options available to Indiana Municipalities can be challenging. This session will provide a practical overview of where municipalities may invest public funds and what investment options are permitted under Indiana law. Participants will explore options such as CDs, investment pools including TrustIndiana and other allowable investments, along with the considerations that should guide municipal investment decisions. Attendees will gain a better understanding of the rules surrounding municipal investments and how to evaluate available opportunities while protecting public funds.
2:30 p.m. – 3:30 p.m.	CMC WORKSHOP: Making Sense of the 1782 Notice The 1782 Notice is a critical piece of Indiana's annual budget process, but understanding what the numbers and sections mean can be challenging for both new and experienced municipal officials. This practical session will break down the 1782 Notice into understandable pieces and explain what municipal officials should be looking for during budget season. Participants will learn how to navigate the different sections, understand how the information relates to their municipality's budget and tax rates, and identify key information that may require attention.

OCTOBER 21 (SBOA EDUCATION)	
All times noted are Eastern.	
9:30 a.m. – 9:35 a.m.	Welcome & Remarks
9:35 a.m. – 11:35 a.m.	Year-End Essentials, Audit Readiness and More Join Beth Goss and Susan Gordon from the State Board of Accounts for a practical training session covering important year-end responsibilities and municipal finance topics. The session will focus on year-end duties and preparing your municipality for a successful audit. Participants will learn strategies for organizing financial records and ensuring their municipality is ready for the audit process. Presenters will also cover the Building and Construction Related Fees Fund, Lane Mile Direct Distribution, Cybersecurity Directive and related municipal responsibilities, and more.
OCTOBER 22 (I&A EDUCATION)	
All times noted are Eastern.	
9:00 a.m. – 9:05 a.m.	Welcome & Remarks
9:05 a.m. – 10:05 a.m.	CMC AND MMC WORKSHOP*: Indiana Unclaimed: A Completed Guide from A to Z with the Indiana Attorney General's Office The Indiana Attorney General's Office will be on hand to instruct municipal government leaders on navigating Indiana Unclaimed. This session will guide participants through every critical step of the annual reporting and remitting process and will also provide information on how to claim property you or your office may have. Key takeaways will include strategies for avoiding common mistakes, streamlining the reporting process, and addressing challenges unique to local governments managing unclaimed property. The presenters will share valuable insights on best practices and practical solutions for municipal challenges.
10:20 a.m. – 11:20 a.m.	CMC AND MMC WORKSHOP*: Stretching Your Municipal Budget Through Smart Purchasing and Benefit Programs Municipalities are constantly looking for ways to make limited budget dollars go further while maintaining the services their communities expect. This session will explore how programs such as Amazon Business, the Aim Medical Trust, Aim pCard Program, American Fidelity, and others can help municipalities manage expenses, streamline purchasing and maximize available resources. Participants will learn how these programs can support better purchasing practices, employee benefits and overall financial planning. Attendees will gain ideas for evaluating current spending and determining whether available programs could provide greater value for their municipality.
12:00 p.m. – 1:00 p.m.	MMC WORKSHOP: Reviewing and Strengthening Municipal Ordinances Municipal ordinances are essential tools for local governments, but drafting, reviewing and maintaining them can be challenging. This hands-on session will take participants inside a municipal ordinance to examine its structure, language, authority and key components. Participants will learn what to look for when reviewing an ordinance, identify common issues and unclear language, and better understand how individual provisions work together. The workshop will also explore how to evaluate existing ordinances for consistency, clarity, enforceability and alignment with current Indiana law.
1:15 p.m. – 2:15 p.m.	MMC WORKSHOP: Beyond Cash – Escaping the Comfort Trap Designed for Indiana public finance professionals with an existing understanding of public funds investing, this advanced session examines why many entities still default to overnight liquidity, bank deposits and Local Government Investment Pools (LGIPs) - the comfort trap - and what that comfort costs. Participants will learn to ask a sharper question of every dollar: does it have a purpose, a time horizon, a liquidity need and a defensible rationale? The session covers cash-flow analysis, segmenting balances into core and secondary liquidity, and treating operating, debt service, capital and bond proceeds differently - including how project schedules and arbitrage considerations shape a bond investment strategy within Indiana's investment requirements.

*Denotes combined CMC and MMC Workshop!



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CMC and MMC credits will be offered on October 20 and October 22. Please be sure to review the agenda contained within this brochure for specific dates and times for each workshop. A full CMC registration will provide you access to all CMC workshops being presented on both days. A MMC full registration will provide you access to all MMC workshops on both days. If you are interested in attending CMC and MMC workshops, please be sure to select the add on option in the registration portion of the brochure.

HOW TO REGISTER	
Mail: ILMCT 125 W Market Street, Suite 100 Indianapolis, IN 46204	Fax: (317) 237-6206 Email: bbystry@aimindiana.org

YOUR INFORMATION	
Name	
Title	
Municipality/Company	
Address	
City/Town	
State	ZIP
Phone	
Email (Required!)	

SBOA CALLED MEETING

The SBOA Meeting is a called meeting of the State Board of Accounts. Indiana law (IC 5-11-14-1) allows for city and town officials who attend called meetings to pay for registration or be reimbursed for travel expenses from the General Fund from any money not otherwise appropriated. Further, the law specifies that a claim for registration and travel expenses incurred while attending a called meeting may not be denied by the body responsible for the approval of the claim if the claim complies with IC 5-11-10-1.6 and IC 5-11-14-1.

CANCELLATION & REFUND POLICY

Cancellation received in writing on or prior to the registration deadline will be refunded minus a \$25 processing fee. Registration cancelled after the registration deadline will not be refunded. Cancellations should be faxed to (317) 237-6206 or emailed to bbystry@aimindiana.org.

REGISTRATION		DEADLINE: October 13
Registration (Please Select) ☐ \$125 - Full CMC Only Registration (all days includes SBOA) ☐ \$125 - Full MMC Only Registration (all days includes SBOA) ☐ \$25 - SBOA Meeting Only ☐ \$50 - Recordings Only (all days)* *CMC or MMC Credits will not be given to those that purchase the recording. You must participate in the virtual event to earn credits.		
Additional Options (Please Select) ☐ + \$25 - Add MMC to the CMC Full Registration ☐ + \$25 - Add CMC to the MMC Full Registration		
Registration Amount \$	Additional Options \$	Total \$
Payment Method (Circle One) Check Visa MasterCard Discover AmEx		
Check Number (Payable to ILMCT)		
Credit Card Number		
Expiration Date	Verification Code	
Cardholder Name		
Billing Address		
City/Town		
State	ZIP	
Authorized Signature		